

TOWN OF CONCORD TOWN BOARD MEETING FEBRUARY 13, 2020
7:00 p.m.

MEETING CALLED TO ORDER BY CLYDE M. DRAKE, SUPERVISOR,
at 7:00 p.m.

ROLL CALL: CLYDE M. DRAKE, SUPERVISOR
KENNETH D. ZITTEL, COUNCILMAN
WILLIAM F. SNYDER, III, COUNCILMAN
PHILIP DROZD, COUNCILMAN

EXCUSED: JAMES M. KREZMIEN, COUNCILMAN

ALSO PRESENT: DARLENE G. SCHWEIKERT, Town Clerk
BARRY A. EDWARDS, Hwy Supt.
BRIAN F. ATTEA, Town Attorney
CAROLYN A. ROBINSON, Dog Control Officer

KELLEN QUIGLEY, Springville Times MAX BORSUK, Springville Journal
GEORGE DONHAUSER

Supervisor Drake welcomed all in attendance.

INVOCATION DELIVERED BY TOWN CLERK SCHWEIKERT

PLEDGE TO THE FLAG LED BY SUPERVISOR DRAKE

ITEM #1 APPROVAL OF MINUTES

a) Organizational Meeting – 1/9/2020 - Motion by Councilman Drozd, seconded by Councilman Zittel, to approve the minutes as presented. Councilmen Zittel, Snyder & Drozd; Supervisor Drake, voting aye; Councilman Krezmien, excused. Carried.

b) Town Board Meeting – 1/9/2020 - Motion by Councilman Zittel, seconded by Councilman Drozd, to approve the minutes as presented. Councilmen Zittel, Snyder & Drozd; Supervisor Drake, voting aye; Councilman Krezmien, excused. Carried.

c) Bid Opening re: Fuel Bid – 2/3/2020 - Motion by Councilman Zittel, seconded by Councilman Snyder, to approve the minutes as presented. Councilmen Zittel, Snyder & Drozd; Supervisor Drake, voting aye; Councilman Krezmien, excused. Carried.

ITEM #2 PUBLIC COMMENT

Supervisor Drake opened the floor for Public Comment.

No one wished to address the Board. Motion by Councilman Zittel seconded by Councilman Snyder, to close Public Comment. Councilmen Zittel, Snyder & Drozd; Supervisor Drake, voting aye; Councilman Krezmien, excused. Carried.

ITEM #3 MONTHLY REPORTS

Motion by Councilman Zittel, seconded by Councilman Snyder, to approve the Monthly Reports, Items a-j. Councilmen Zittel, Snyder & Drozd; Supervisor Drake, voting aye; Councilman Krezmien, excused. Carried.

- a) Code Enforcement Report – January 2020
- b) Dog Control Officer Report – January 2020
- c) Supervisor Report – November 2019
- d) Supervisor Report – December 2019
- e) Town Clerk Report – January 2020
- f) Van Report – January 2020

- g) Judge Frank Report – December 2019
- h) Judge Frank Report – January 2020
- i) Judge Gibbin Report – December 2019
- j) Springville/Concord Senior Club Annual Report

k) Highway Report – Hwy Supt Edwards read his filed report. Hwy Supt Edwards advised that two days ago, on a nice day, the department went to the Hulbert Library to work on four potholes; the holes were blown out, the inside of the holes were heated up and then the holes were filled with Quality Payment Repair (QPR).

Hwy Supt Edwards reviewed the Fuel Bids opened on February 3, 2020. Crabb Energy Products was the sole bidder. Hwy Supt Edwards recommends the Town Board award the bid to Crabb Energy Products as they are the lowest and only bidder for 87 Octane Grade Gasoline and both ULSD and ULSD Winter Blend. This will be addressed under New Business (e).

Motion by Councilman Drozd, seconded by Councilman Snyder, to accept the written Highway Report. Councilmen Zittel, Snyder & Drozd; Supervisor Drake, voting aye; Councilman Krezmien, excused. Carried.

l) Fire Department Report – Councilman Drozd reported that the Springville Volunteer Fire Department installed their new Officers at their January 25th Installation Dinner.

Motion by Councilman Snyder, seconded by Councilman Zittel, to accept the Fire Department Report. Councilmen Zittel, Snyder & Drozd; Supervisor Drake, voting aye; Councilman Krezmien, excused. Carried.

ITEM #4 OLD BUSINESS

a) Supervisor Drake advised that Historian Batterson has not yet returned his Standard Work Day Resolution information separating which what time was spent at the Historical Society and what was time as Town Historian. This information is used for reporting New York State Retirement. This Resolution was tabled at the September 12, 2019, Town Board meeting. Historian Batterson is currently out of town.

b) Councilman Drozd advised that the LED Street Light Project has been completed in the Town of Concord. The five new street lights have now been installed. Supervisor Drake had received a complaint about one of the new street lights shining in a resident's home and this matter will be reviewed.

ITEM #5 NEW BUSINESS

a) Audit of the Bills – Supervisor Drake stated that these bills were audited by Councilman Zittel, and reviewed by the Board.

Year 2019 Abstract 14:

General Fund A, abstract 14, bills 1559-1576; \$14,655.13
 General Fund B, abstract 14, bill 1577; \$50,000.00
 Library Fund, abstract 14, bill 1578; \$395.47
 Fire Protection, abstract 14, NONE
 Joint Van, abstract 14, bills 1579-1580; \$341.30
 Craneridge Lighting, abstract 14, bills 1581-1582; \$1,952.26
 Craneridge Sewer, abstract 14, bills 1583-1587 (not 1585); \$7,727.61
 Highway DA, abstract 14, NONE
 Highway DB, abstract 14, bills 1588-1591; \$3,997.43
 Kissing Bridge Water, abstract 14, bill 1592; \$11.00
 Kissing Bridge Sewer, abstract 14, bill 1593; \$2,600.00
 Trevett Rd. Water, abstract 14, NONE
 Cattaraugus St. Water, abstract 14, NONE
 Trust & Agency, abstract 14, NONE

Capital (HA) C. Sewer, abstract 14, NONE
 Capital (HB) Land, abstract 14, NONE
 Capital (HD) Catt St, abstract 14, NONE
 Capital (HE) Sr. Ctr, abstract 14, NONE
 Capital (HF) Hwy Equip, abstract 14, NONE
 Capital (HG) Waste Study, abstract 14, NONE

Year 2020 Abstract 2:
 General Fund A, abstract 2, bills 18-96; \$26,772.30
 General Fund B, abstract 2, bills 97-107; \$71,661.83
 Library Fund, abstract 2, NONE
 Fire Protection, abstract 2, bills 108-109; \$91,820.44
 Joint Van, abstract 2, bills 110-114; \$519.62
 Craneridge Lighting, abstract 2, bill 115; \$1,606.77
 Craneridge Sewer, abstract 2, bills 116-124; \$2,753.23
 Highway DA, abstract 2, NONE
 Highway DB, abstract 2, bills 125-157; \$55,302.32
 Kissing Bridge Water, abstract 2, bill 158; \$135.00
 Joint Youth, abstract 2, bill 159; \$500.00
 Kissing Bridge Sewer, abstract 2, bills 160-161; \$746.00
 Trevett Rd. Water, abstract 2, NONE
 Cattaraugus St. Water, abstract 2, NONE
 Trust & Agency, abstract 2, NONE
 Capital (HA) C. Sewer, abstract 2, NONE
 Capital (HB) Land, abstract 2, NONE
 Capital (HD) Catt St, abstract 2, NONE
 Capital (HE) Sr. Ctr, abstract 2, NONE
 Capital (HF) Hwy Equip, abstract 2, NONE
 Capital (HG) Waste Study, abstract 2, NONE

Councilman Snyder questioned Bill 1562: Commissioner of Tax & Finance, Refund Unused JCAP Funds in the amount of \$5,010.30. Supervisor Drake explained that the Town received notice that all the JCAP grant monies were not spent within the allotted time period and the balance had to be returned. It is unfortunate; that money was targeted to do more on the security system but time ran out on the grant.

Supervisor Drake also advised the Board that the \$236,000 bond payment was made yesterday.

Motion by Councilman Zittel seconded by Councilman Drozd, to approve the bills as presented. Councilmen Zittel, Snyder & Drozd; Supervisor Drake, voting aye; Councilman Krezmien, excused. Carried.

b) Mowing/Cemeteries Proposals – Supervisor Drake asked the Board to authorize Supervisor Drake to seek Request for Proposals for the lawn mowing of the cemeteries and the Senior Center. This would include mowing from Mother's Day to Labor Day, dependent on weather/mowing conditions. Motion by Councilman Snyder, seconded by Councilman Zittel, to allow Supervisor Drake to seek Request for Proposals for lawn mowing of the cemeteries and Senior Center. Councilmen Zittel, Snyder & Drozd; Supervisor Drake, voting aye; Councilman Krezmien, excused. Carried.

c) Appoint Edwin Heary – Alternate for Board of Assessment Review – Supervisor Drake advised that Board of Assessment Review members require training every five years but alternate members are appointed annually and require training every year. Supervisor Drake appreciates Mr. Heary's willingness to be re-appointed as an Alternate Member knowing this requirement. Motion by Councilman Zittel, seconded by Councilman Drozd, to re-appoint Edwin Heary as an Alternate Member to the Board of Assessment Review. His term will be a one-year term expiring September 30, 2021. Councilmen Zittel, Snyder & Drozd; Supervisor Drake, voting aye; Councilman Krezmien, excused. Carried.

d) Appoint Jeffrey Singleton – Constable – Supervisor Drake advised that this appointment was omitted from the Organizational Meeting. Motion by Councilman Drozd, seconded by Councilman Zittel, to appoint Jeffrey Singleton as Constable. His term will expire December 31, 2020. Councilmen Zittel, Snyder & Drozd; Supervisor Drake, voting aye; Councilman Krezmien, excused. Carried.

e) Fuel Bid – Hwy Supt Edwards made his recommendation earlier this evening. Motion by Councilman Drozd, seconded by Councilman Snyder, to award the fuel bid to Crabb Energy Products as recommended by Hwy Supt Edwards. Councilmen Zittel, Snyder & Drozd; Supervisor Drake, voting aye; Councilman Krezmien, excused. Carried.

f) Craneridge Sewer – Supervisor Drake received correspondence from MDA Consulting Engineers dated February 6, 2020. The Craneridge Sewer District which is comprised the of Craneridge and Ridgeview pump stations are serviced twice a year by Koester Associates as preventive maintenance. During the last service, two issues were discovered. One at each pump station. The Craneridge pump station has one pump that is pumping at a reduced flow rate. Koester is proposing to rebuild this pump by replacing the deteriorated volute and impeller, along with some miscellaneous gauges. The Ridgeview pump station has a bad breaker that is recommended to be replaced; it is also recommend that the conduit between the pump basis and the electrical panel be sealed with duct seal to prevent future deterioration of the electrical panel. Koester Associates submitted proposals and these have been reviewed by MDA Consulting Engineers. The Proposal for Work at the Craneridge pump station is in the amount of \$9,016.35. MDA Consulting Engineers would recommend the Town authorize Koester Associates make the necessary repairs to the pump station. The Craneridge pump station is a Smith & Loveless duplex at grade pump station that was installed in the late 1990s. This pump station is critical to the operation of the collection system and keeping this pump station operational is important. Motion by Councilman Zittel, seconded by Councilman Snyder, to accept the Koester Associates proposal as recommended by MDA Consulting Engineers. Councilmen Zittel, Snyder & Drozd; Supervisor Drake, voting aye; Councilman Krezmien, excused. Carried.

MDA Consulting Engineers reviewed the proposal for the work at the Ridgeview pump station in the amount of \$1,470.00 and would recommend that the Town not accept the Koester proposal. MDA Consulting Engineers recommends that the Town authorize the purchase of the materials and have the MDA Plant Staff complete the installation. Motion by Councilman Snyder, seconded by Councilman Drozd, to authorize the purchase of the materials and have the MDA Plant Staff complete the installation. Councilmen Zittel, Snyder & Drozd; Supervisor Drake, voting aye; Councilman Krezmien, excused. Carried.

Supervisor Drake asked for a motion to add (g) to the Agenda: (g) Appoint Raymond Hilliker to the Planning Board. Motion by Councilman Zittel, seconded by Councilman Snyder, to add (g) Appoint Raymond Hilliker to the Planning Board. Councilmen Zittel, Snyder & Drozd; Supervisor Drake, voting aye; Councilman Krezmien, excused. Carried.

g) Appoint Raymond Hilliker – Planning Board – Supervisor Drake noted that the Town had several people inquire about this vacancy but after speaking with Planning Board Chairman Kelly and others, the Town would like to appoint Raymond Hilliker to the Planning Board. Mr. Hilliker has extensive knowledge of construction/building houses and will be an asset to the Board. Motion by Councilman Zittel, seconded by Councilman Snyder, to appoint Raymond Hilliker to the Planning Board to fill the vacancy. His term will be February 13, 2020 to December 31, 2022. Councilmen Zittel, Snyder & Drozd; Supervisor Drake, voting aye; Councilman Krezmien, excused. Carried.

ITEM #6

EXECUTIVE SESSION

There was no Executive Session.

ITEM #7 CONSENT AGENDA

There was nothing for Consent Agenda.

ITEM #8 COUNCILMAN NOTES

1) Councilman Drozd had attended the Library Board meeting last week:

(a) One member submitted a letter of resignation from the Board and the Board is looking for candidates.

(b) Librarian Morris is working on the 2019 Recap and hopes to have it ready in March.

2) Councilman Zittel reminded the members:

(a) The Hospice Flower Presale Orders are due to the Town Clerk by February 19th.

(b) The Springville Lions Pancake Breakfast is this Sunday, February 16th from 8 a.m. to 12 noon.

(c) The American Gold Star Mothers Memorial Service will be held Friday, April 17th at 7 p.m. at the Millennium Hotel. This is open to the public. There will also be a Banquet on Saturday, April 18th with dinner at 6 p.m. Tickets are \$50/person. If anyone is interested, please contact Councilman Zittel for more information.

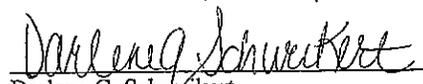
3) Supervisor Drake received a letter from the Court Officers expressing their deepest appreciation and thanks to the Board for including the purchase of officer safety equipment in this year's Town Budget. The letter was signed by our three Court Officers. The Officers are getting measured for the vests which will be purchased off state bid.

4) Supervisor Drake had been contacted about a situation at the Lucy Bensley Center. The Chamber and the Historical Society share the building. The Chamber was trying to hold a meeting one afternoon and the Historical Society had given another group permission to use the building. The group was loud and disrupted the Chamber's meeting. Supervisor Drake contacted the Historical Society and asked why they were allowing other groups to use the building without approval of the Town when it is a Town building; he followed up this telephone call with letter confirming that any meeting that are not directly the Historical Society or the Chamber will need to be approved by the Town. It was also noted that there is space at the Town Hall for meetings and to contact Town Clerk Schweikert to check availability.

ITEM #9 MOTION TO ADJOURN

Motion by Councilman Drozd, seconded by Councilman Zittel, and passed unanimously, to adjourn the meeting at 7:26 p.m. in memory of:

- Leslie A. Rehauer, Jr.
- Janet M. Dygert
- Gladys M. Kruse
- Ruth C. Frank
- Thelma I. Broomfield
- Ronald W. Wright
- June B. Heinz
- Lois B. Jackson
- Alfred J. Roncska


 Darlene G. Schweikert
 Town Clerk

